

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: July 19, 2021
Meeting Place: Fire Administration Building
Meeting Called to Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul
Treasurer – Wayne Hans
Secretary – Frank Weindel
Commissioner – Tamara DeLucca- excused
District Clerk – Tiffany Beach
Solicitor – David Capozzi- excused

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

Comm.'s Ruth, Weindel, Paul & Hans are present. Commissioner DeLucca is excused. Also, in attendance is Solicitor Luongo who is filling in for Dave.

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. Paul seconded by Comm. Weindel to approve the meeting on June 21, 2021 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Correspondence – Cl. Beach

Cl. Beach: Just your basic correspondence with the Solicitor in regards to the upcoming project and a few companies in regards to obtaining a quote for the land and topographic survey that we need to have completed.

Treasurer's Report – Comm. Hans

As of July 19, 2021

| | |
|-------------------------------|--------------|
| TD Bank General Checking | 124,636.52 |
| TD Bank Money Market Account | 1,646,852.16 |
| TD Bank Money Market Capital | 2,567.18 |
| TD Bank Payroll Checking | 14,382.89 |
| TD Bank LEA Dedicated Penalty | 5,578.36 |
| TD Bank LEA Trust Penalty | 16,076.35 |
| Petty Cash | 200.00 |
| Total Current Assets | 1,810,293.46 |

Motion made by Comm. Weindel seconded by Comm. Paul to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, ayes have it.

Payment of Bills – Comm. Hans

Comm. Hans: In front of you, you have a list of 44 bills totaling \$30,025.46
Motion made by Comm. Paul seconded by Comm. Weindel to approve the payment of bills.
Any questions? (hearing none) Roll call vote, ayes have it.

COMMITTEE REPORTS

Administration / Personnel – Comm. Ruth

Comm. Ruth: We have one personnel issue that we will talk about in closed session.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official's report for June 22- July 19, 2021 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Fire Official Timothy Shannon.

Apparatus – Comm. Ruth

Comm. Ruth: Everyone knows the Ladder blew the turbo, it has been repaired. As long as no Commissioner has an issue, I would like to have Tiffany contact Beaverbrook. Beaverbrook towed the Ladder free of charge to the Borough garage. I would like to find out how many employees they have a send them lunch. It will come out of apparatus. Everything is in service. The truck committee is doing a great job keeping me informed. Firefighter One had a couple of trucks that were out of service that they needed to tend to first. I believe they will be down here tomorrow to install the cab purifying system to the other two trucks.

Duty Crew – Comm. Ruth

No report.

Budget – Comm. Ruth

Comm. Ruth: Budget meetings are set up as follows: September 13th will be with the President's and Bureau of Fire Prevention, October 4th will be the Chief's and Training Division, and November 1st will be with the CPA.

Fire Department Equipment – Comm. Paul

Comm. Paul: Everything is okay and in service.

Turn-Out Gear – Comm. Paul

Comm. Paul: We are still waiting for the new gear to come in.

Recruitment / Membership – Comm. Paul

Comm. Paul: Tonight we are swearing in Al Smith III as a senior member. I also signed the Department up for something called Working Advantage. It's for discounts on cars, travel, & entertainment. Its free to us & to sign up. It was sent to all the members.

Fitness Center – Comm. Paul

Comm. Paul: We had some issues with bees and other animals getting inside of the gym. That was taken care of.

Future Projects- Comm. Paul

Comm. Paul: The committee met with the architect about 2-3 weeks ago, & we're still waiting for the final approval of the building on the Borough.

S.O.G.'s – Comm. Paul

No report.

Communications – Comm. DeLucca

No report.

Computers/ Social Media – Comm. DeLucca

No report.

Assist Personnel – Comm. DeLucca

No report.

Building Maintenance / Grounds – Comm. Hans

Comm. Hans: Grass has been cut here at Station 3.

Health & Safety – Comm. Hans

Comm. Hans: One physical was completed. I know Cliff mentioned in Tim's report about installing smoke detectors. I know of a house that is in need of a few. There are kids in the house & no working smokes. I will get with him & give him the address.

Fixed Assets – Comm. Hans

Comm. Hans: We will have to get the new obtained property added to the fixed assets.

Hydrants / Water – Comm. Hans

Comm. Hans: I am still going back and forth with NJ American water. Once the complete everything I will let you all know.

Training Division – Comm. Weindel

Comm. Weindel: We had the boat safety course a few weeks ago. Everyone who signed up did attend & passed.

Insurance – Comm. Weindel

Comm. Weindel: We had one member injured, all of the paperwork has been filed.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: John from Action Uniform will be here the 28th at 6 o'clock in the office to fit any members who need a uniform.

Fuel – Comm. Weindel

No report.

Chief's Report – Chief Beeler

Chief Beeler: The report was read aloud by Chief Beeler; a copy is attached to the minutes.

Dep. Chief Polifrone: I interviewed the prospective member and he will be reaching out to Tiffany to get set up for his physical.

President's Report – Comm. Ruth

Not present.

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – L. Luongo

Sol. Luongo: Some of the thoughts that I have in regards to the transfer of the property, once the paperwork is in order, the Borough has already indicated they will make the transfer and the Board picks up all of the costs. In order to prepare the deed, my recommendation is to get a title search, last owner search, and a judgement lien search. That will assist in preparation of the deed. I am also going to recommend that a survey is preformed to get a proper meets and bounds survey. You want to make sure you have your 4 corners in order and established because eventually you will need all of this anyway. There is an issue in the Phase 2 at the very, very end which needs to be further investigated. There is a suspected UST in the ground there. That could throw a wrench in there and we don't want that. Once the deed is signed, at that time you'll want to obtain the proper insurance for the property.

Comm. Ruth: We have already started that process.

Sol. Luongo: So those are my recommendations I have for you.

Comm. Ruth: Thank you.

Resolutions – Comm. Ruth

Comm. Ruth: Resolution 2021-21 Board of Fire Commissioners Fire District No. 1 to authorizing the Acceptance of the Transfer of Property from the Borough of Lindenwold.

Do I have a motion?

Motion made by Comm. Paul, seconded by Comm. Weindel. Any questions? (Hearing none).

Roll call vote, ayes have it.

Comm. Ruth: Resolution 2021-22 Board of Fire Commissioners Fire District No. 1 to authorize Closed Session.

Do I have a motion?

Motion made by Comm. Paul, seconded by Comm. Weindel. Any questions? (Hearing none).

Roll call vote, ayes have it.

Old Business – Comm. Ruth

Comm. Ruth: Any old business? (hearing none)

New Business – Comm. Ruth

Comm. Ruth: Any new business?

Comm. Paul: Swearing in of Sr. member Albert Smith III.

Solicitor Luongo swore in Albert Smith III as a Sr. firefighter.

Public Portion – Comm. Ruth

Motion made by Comm. Paul, seconded by Comm. Weindel to open to the public.
All in favor, ayes have it.

Motion made by Comm. Paul, seconded by Comm. Hans to close to the public.
All in favor, ayes have it.

Open to Commissioners – Comm. Ruth

Comm. Hans: Just want to congratulate Sr. member Albert Smith III.

Closed Session – Comm. Ruth

Motion made by Comm. Paul, seconded by Comm. Weindel to go into Closed Session. All in favor, ayes have it.
Motion made by Paul, seconded by Comm. Weindel to come out of Closed Session. All in favor, ayes have it.

Adjourn - Comm. Ruth

Motion made by Comm. Hans, seconded by Comm. Weindel to adjourn the meeting at 8:14 pm.
All in favor, ayes have it.

| | <u>Jul 19, 21</u> |
|-------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · CASH | |
| 1010 · TD Bank General Checking | 124,636.52 |
| 1011 · TD Bank Money Market Acco... | 1,646,852.16 |
| 1013 · TD Bank Money Market Capital | 2,567.18 |
| 1020 · TD Bank Payroll Checking | 14,382.89 |
| 1030 · TD Bank LEA Dedicated Pen... | 5,578.36 |
| 1040 · TD Bank LEA Trust Penalty | 16,076.35 |
| 1090 · Petty Cash | 200.00 |
| | <hr/> |
| Total 1000 · CASH | 1,810,293.46 |
| | <hr/> |
| Total Checking/Savings | 1,810,293.46 |
| | <hr/> |
| Total Current Assets | 1,810,293.46 |
| | <hr/> |
| TOTAL ASSETS | 1,810,293.46 |
| | <hr/> <hr/> |
| LIABILITIES & EQUITY | 0.00 |

FIRE MARSHAL'S REPORT

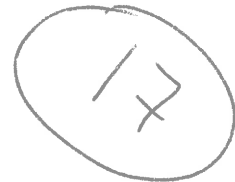
07/19/2021

June 22,2021 to July 19, 2021

Inspections Completed:

Lazy Lucy Laundry
Family Dollar
Scoopy Lou's
Lynbrook Gardens
Perfect Smiles
Our Lady of Guadalupe Admin office
Our Lady of Guadalupe Rectory
Charlies Barber Shop
Lena's Water Ice

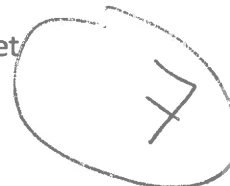
Jack's Donuts
Center for Family Services
Elite Family Dental
The Pines
Santa Fe Apartments
Our Lady of Guadalupe Church
Great Wall Kitchen
Mueller's Ice Cream



Re- Inspections

Norm's Rapid Lube
Lee's Value Cleaners
Lindenwold High School
Parc One Apartments

Amera Food Market
Lynbrook Gardens
Don Tequila Bar



Complaints Received 0 Imminent Hazards

Requested Response 1

July 2, 2021: 101 Gibbsboro Road Emerald Ridge Apartments for the Apt. The fire cause was Accidental.

Civilian Burn Reports 0

Permits 0

Information to Fire District Commissioners

We send out the third in final notice for 2021 Fire Registration Fee's on July 1, 2021. We have received 98.5% of the inspection fees so far. Life Hazard fees received 5,185.33 and Non- Life Hazard fees 20,937.50 and Type 1 and 2 permits 1,552.00. If any residents are in need of a smoke alarm this office will install free of charge. We did Christmas in July at Mueller's Ice Cream on July 13 great turn out from the members and participated in the Jr Police Academy on July 16, 2021. National Night Out with the police at Lindenwold Park is set for August 3. This office with help from Lindenwold Police finished our Fire Investigation at The Pines that occurred on June 18, 2021. The fire cause was Incendiary. Two of the residents of the Apartment have been charged with 2nd degree Arson and Criminal Mischief. Fire Prevention week is October 3-9. I will be getting some dates together and meeting with the Chief's Office.

Yours in Fire Safety

A handwritten signature in blue ink, appearing to read "Timothy Shannon", with a long horizontal flourish extending to the right.

Timothy Shannon, Fire Official

CHIEFS REPORT

6/21 TO 7/18

Calls for service – 74

Clementon-7, Pine Hill-3, Blackwood-1, West Berlin-1, Erial-1, Gibbsboro-1

7/2 Apartment Fire Emerald Ridge 1705

6/26 Held Firefighters vs Youth Football game

7/13 Christmas in July at Muellers

7/16 Crew attended Lindenwold JR Police Academy with FM Office

Committee still working on new Tower Ladder.

Training-

6/22 Extrication Training

6/24 Boating Safety part 1

6/29 Battalion Night – Drill cancelled due to excessive heat

6/30 Boating Safety part 2

Respectfully submitted

Philip Beeler, Chief.

RESOLUTION 2021-21

Board of Fire Commissioners

Fire District No 1

**Resolution to Authorize the Acceptance of the Transfer of Property from the
Borough of Lindenwold**

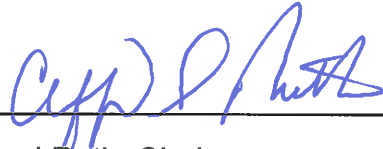
WHEREAS, the Board of Fire Commissioners made a request to the Borough of Lindenwold to purchase certain parcels of real property owned by the Borough of Lindenwold and designated as Block 91, Lots 2.01 (vacant) and 10 (garage);

WHEREAS, the Borough of Lindenwold has resolved to sell the subject real property to the Fire District for the sum of \$1.00 (one dollar), with all fees and expenses of the sale to be paid by the Fire District;

NOW, THEREFORE, BE IT RESOLVED that the Fire District shall accept the transfer of the subject real property from the Borough of Lindenwold;

BE IT FURTHER RESOLVED that the Fire District is hereby authorized to pay all fees and expenses with respect to the transfer of the subject property.

Dated: July 19, 2021



Clifford Ruth, Chairman



Attest – Tiffany Beach, District Clerk

RESOLUTION 2021-22

**Board of Fire Commissioners
Fire District No 1**

Resolution to Authorize Closed Session at 07/19/2021 meeting

WHEREAS, matters have come before the Board of Fire Commissioners as follows: future projects and/or personnel.

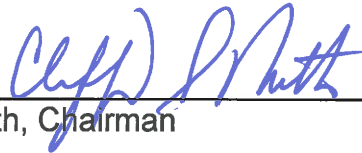
WHEREAS, the Open Public Meetings Act permits a Closed Session to discuss said matters;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall meet in Closed Session on 07/19/2021 at 7:30 pm or soon thereafter as the Board directs as part of its meeting to discuss said matters. Such Closed Session in connection with the personnel shall not be disclosed; and

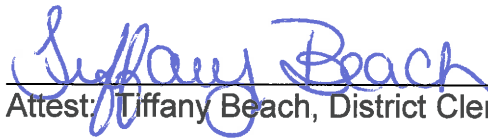
BE IT FURTHER RESOLVED that the public is hereby advised that formal action may or may not be taken on any matters disclosed in Closed Session when the Board enters into open session; and

BE IT FURTHER RESOLVED that the Board may take formal action on any other matters when it returns to open session.

Dated: 07/19/2021



Clifford Ruth, Chairman



Attest: Tiffany Beach, District Clerk